

# PROJECT REPRESENTATIVE'S DAILY REPORT

Pg. 1  
Report No. 087  
Date: 2014-12-22  
Day: Monday

**Architect:** Kang Associates

**Project:** Renovation and Addition to Tewksbury Town Hall

**OPM:** CBI Consulting Inc. **Clerk of the Works:** Jeff Barnes

**Contractor:** G.V.W., Inc.

**Weather:** 7:30 am: cloudy  
**Temperature:** 7:30 am: 32°

**Noon:** cloudy  
**Noon:** 38°

**3:00 pm:** cloudy  
**3:00 pm:** 40°

**Superintendent:** Vinnie Bomal

PERSONNEL COUNT	Spec Section	Contractor	Trade	Foreman	Journeyman	Helpers	Total
<b>General Contractor:</b>	Div. 06	GVW	Carpentry	1	4	0	5
	Div. 04		Masonry	1	2	1	4
	09 90 00		Painting	0	0	0	0
	02 41 19		Demolition	1	0	2	3
	Div. 31		Earthwork	0	0	0	0
	01 50 00		Temp. Facility	0	0	0	0
	Div. 05		Misc. Metals	0	0	0	0
	Div. 03		Concrete	0	0	0	0
<b>Subcontractors:</b>	02 08 00	A & J Demo Services	Asbestos Abatement	0	0	0	0
	26 00 00	Griffin Electric	Electrician	0	0	0	0
	22 00 00	Lapan Mechanical	Plumber	0	0	0	0
	07 31 00	Meadows Construction	Synthetic Slate Shingles	0	0	0	0
	Div. 23	Ambient Temp. Corp.	HVAC	0	0	0	0
	<b>Total:</b>			3	6	3	12

## DAILY REPORT

### Activities Today:

- 1) Mason: finishing up bricking in the doorway on the south elevation of the meeting hall; installed lintels above new window opening on north elevation of the meeting hall; starting to install lintels above new window opening on south elevation of meeting hall; spot pointing on the upper wall of the main building – south elevation
- 2) Demo/Labor: general site cleaning; assisting other trades; watering down new slab in south wing of basement; driving planks to mitigate undermining of basement subfloor; excavating in north wing of basement to prep for new concrete slab
- 3) Carpenter: continuing to install the 2<sup>nd</sup> floor framing; continuing to install truss braces along the south elevation wall of the meeting hall; continuing crown molding installation along the east elevation of the main building
- 4) Concrete: underpinning was placed this morning

Copies to: Richard Montuori, Town of Tewksbury  
Ed Johnson, Town of Tewksbury  
Steve Sadwick, Town of Tewksbury  
Wayne Lawson, CBI  
Jenne dos Santos, CBI  
Kaffee Kang, Kang Architects  
Jennifer Pincus, Kang Architects  
Bob Harukewicz, GVW Inc.

# PHOTO INDEX



Photo showing mason washing down the new masonry work on the south elevation of the meeting hall.



Photo showing mason removing masonry from above the doorway on the north elevation of the meeting hall. This is where a new window will be located.



Photo showing mason spot pointing the masonry on the upper wall of the south elevation.



Photo showing the masonry wall in the new clerk's office being removed to make the service counter opening.



Photo showing workman getting ready for concrete placement for the underpinning.



Photo showing concrete flowing into the formwork for the underpinning.



Photo showing carpenters erecting the framework for the 2<sup>nd</sup> floor.



Photo showing carpenters finishing up the installation of the truss braces along the south wall of the meeting hall.



Photo showing carpenter working on installing the crown molding along the east elevation of the main building.



Photo showing the new concrete slab with curing blankets in place.